

## Employment Application

The Equal Employment Opportunity Policy of the Company is to consider all qualified applicants, consistent with applicable laws and without regard to race, color, sex, national origin, age, religion, marital or veteran status, or physical or mental disability if otherwise qualified to perform the job.

Today's Date: ___/___/___		Applying For: _____		Could Start: _____		Seeking: Full-Time ___ Temporary ___		Days Available (circle all that apply)	
SS# _____		Driver's License # _____		State _____		Part-Time ___		M T W Th F Sat Sun	
				Shifts Preferred: A.M. ___ P.M. ___					
Last Name _____		First Name _____		Middle Name _____		Phone: (Day) _____		Over 16 Yrs. Old? ___	
						(Evening) _____			
						Referred By: _____			
Complete Address _____		Street _____		City/State/Zip _____		(As a condition of employment, you are required to submit proof of employment eligibility and identity in compliance with the Immigration Reform and Control Act of 1986.)			
Have you applied to, or worked for this Company before? _____									
Ever convicted of a Crime? _____ If Yes, Explain: _____									
EDUCATION:		NAME/LOCATION				CIRCLE LAST YR COMPLETED			
High School: _____						1 2 3 4			
College: _____						1 2 3 4			
Other: _____						1 2 3 4			
WORK HISTORY: START WITH CURRENT, OR MOST RECENT JOB AND WORK BACK.									
1) Employer: _____ From (Mo/Yr): _____ to (Mo/Yr): _____ Pay Start: _____ End: _____ Location: _____									
Duties: _____ Supervisor Name/Phone: _____									
May we contact for reference? ___ If No, Why? _____									
2) Employer: _____ From (Mo/Yr): _____ to (Mo/Yr): _____ Pay Start: _____ End: _____ Location: _____									
Duties: _____ Supervisor Name/Phone: _____									
May we contact for reference? ___ If No, Why? _____									
Reason for Leaving: _____									
3) Employer: _____ From (Mo/Yr): _____ to (Mo/Yr): _____ Pay Start: _____ End: _____ Location: _____									
Duties: _____ Supervisor Name/Phone: _____									
May we contact for reference? ___ If No, Why? _____									
Reason for Leaving: _____									
Skills - machines operated, typing speed, computer skills, software, etc.:									
Other References (Name/Phone):									
My application for employment with _____ (the Company) is made with the understanding that nothing contained in this application or in the granting of an interview is intended to create a contract between the Company and myself for either employment or for the providing of any benefit. Further, if the Company and I enter into an employment relationship, I understand that I may terminate my employment at any time and for any reason and that the Company may terminate my employment at any time and for any reason. I certify that the statements on this form are true. I understand that any false information, omissions or misrepresentations of facts called for in this application may result in rejection of my application or discharge at any time during my employment. I authorize the Company and/or its agents to obtain information concerning me from former employers, references, educational institutions and state agencies for public records concerning, but not limited to, motor vehicle or criminal records. I release all concerned from any liability or damage whatsoever for issuing this information. My signature acknowledges I understand this authorization.									
Applicant Signature: _____		Date: _____		Translator Signature: _____		Date: _____			